

3 (Sem-6/CBCS) ENG RE 1

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ENGLISH
(Regular Elective)

Paper : ENG-RE-6016

(Academic Writing)

Full Marks : 80

Time : 3 hours

*The figures in the margin indicate full marks
for the questions*

1. Answer the following as directed : 1×10=10

- (a) What do you mean by citation?**
- (b) Define parallelism.**
- (c) What does the word 'case' refer to in case study?**
- (d) Mention one common strategy that a writer can use while paraphrasing a text.**
- (e) Most summaries must have a sentence near the beginning that contains two elements, the source and a ____.**

(Fill in the blank)

(2)

(f) Argumentative writing is also known as _____.

(Fill in the blank)

(g) Academic writing avoids casual and conventional language.

(State True or False)

(h) What kind of vocabulary does an academic essay contain?

(i) Define peer review.

(j) What do you mean by extended definition?

2. Answer the following questions :

2×5=10

(a) Why do writers prefer to use indirect questions over direct questions in academic writing?

(b) What does the standard use of quotation marks indicate in academic writing?

(c) Give two examples of cliché expressions in English.

(d) What are the different genres of academic writing?

(3)

(e) Give one word substitutes for the following expressions :

(i) Safe to drink

(ii) A solution for all difficulties

3. Answer any four of the following questions :

5×4=20

(a) Mention the qualities of a good literature review.

(b) Discuss briefly the steps which are required while writing a good summary.

(c) Explain the role of punctuation in academic writing.

(d) Elaborate the types of arguments in academic writing.

(e) Give the literal meaning of the following expressions :

(i) ef

(ii) et al.

(iii) P.S

(iv) viz

(v) ibid

(f) List the rhetorical modes and their uses in academic writing.

4. Answer any four of the following questions :

10×4=40

- (a) Prepare a cover letter and a resume to apply for the post of an Assistant Professor in a college.
- (b) Write a fine paragraph essay on any one of the following topics employing the rules of writing academic paragraph and essay :
- (i) Effects of pollution
- (ii) Power of education
- (iii) Gender equality
- (c) Write a full length review of a movie you have recently watched.
- (d) Write a full length report on the sports day events conducted in your college during the current academic year.
- (e) List the distinctive features of academic and non-academic writings.
- (f) Discuss elaborately the features of an analytic essay.
- (g) Describe the important writing genres employed by the academic community.

(h) The following is an introduction to an essay. Read it carefully and write a two-body paragraph and a suitable conclusion :

We all negotiate at every moment of our lives. The negotiations that we do for financial profit can be called business negotiations. Negotiation is an integral part of any business; a good negotiator is a successful businessman, whether he negotiates with his clients or his competitors or with the potential and actual customers. Business negotiations can be simply defined as a process of bargaining in which two parties who want something from the other, try to reach an argument on mutually accepted terms. Negotiation happens because the interest of both the parties are involved in it and each of the parties make some benefits from it.
